

[enter here the name and address of the Procuring Entity]

REQUEST FOR QUOTATION

for

Procurement of IT Equipment for Multimedia Classroom/ (Smart TV, Desktop, WiFi, UPS and Pendrive)

RFQ No: **GD:01**

Date: **30/05/2024**

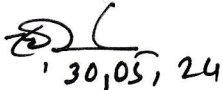
To

Gouripur Munshi Fazlur Rahman Govt. College
Daudkandi, Cumilla

1. The Gouripur Munshi Fazlur Rahman Govt. College has been allocated public funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed Specifications and, Design & Drawings for the intended Goods and related services shall be available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation shall be prepared and submitted using the 'Quotation Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in **Para 6** below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
- 6. Quotation in a sealed envelope or by fax or through electronic mail shall be submitted to the office of the undersigned on or before 05/06/2024 The envelope containing the Quotation must be clearly marked "Quotation for [Procurement of IT Equipment for Multimedia Classroom/ (Smart TV, Desktop, WiFi, UPS and Pendrive) and DO NOT OPEN before 05/06/2024 Quotations received later than the time specified herein shall not be accepted.**
6. Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in **Para 6** above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
7. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
8. All Quotations must be valid for a period of atleast [insert days] from the closing date of the Quotation.
9. No public opening of Quotations received by the closing date shall be held.
10. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
11. Rates shall be quoted and, subsequent payments under this Contract shall be made in Taka currency. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
12. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid **Trade License, Tax Identification Number (TIN), VAT Registration Number and Financial Solvency Certificate** from any scheduled Bank; without which the Quotation may be considered non-responsive.

13. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
14. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
15. The supply of Goods and related services shall be completed within [insert number] days from the date of issuing the Purchase Order.
16. The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within [insert number] days of receipt of approval from the Approving Authority.
17. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

Signature of the official inviting Quotation



(Sayed Aktaruzzaman)

Designation: Principal (Acting)

Date: 30/05/2024

Address: Gouripur Munshi Fazlur Rhaman Govt. College, Daudkandi, Cumilla

Phone No: 01761718265 , e-mail: gouripurmfrcollege@gmail.com

Distribution:

1. UNO Office, Daudkandi, Cumilla for information and circulation in their notice board.
2. Hasanpur S.N Govt. College, Daudkandi, Cumilla for information and wide circulation.
3. [Gouripur Munshi Fazlur Rahman Govt. College] in the website
4. College Notice Board.
5. Office File.

Technical Specification of the Goods Required

Item No.	Description of Items	Name of Item	Technical Specification & Standards	No. Of Item
01.	Smart TV	Size	Min 65 Inch Android Smart TV;	1
		Brand:	Reputed Broad/ To be mentioned by the tenderer	
		Model:	To be mentioned by the tenderer	
		Country of Manufacture:	To be mentioned by the tenderer	
		Country of Origin:	To be mentioned by the tenderer	
		HDMI/VGA Cable	Min 10 Meter Standard Quality	
		Installation kit	Installation kit For Wall Mount	
		Warranty	Min 03 (three) years full warranty with spares parts & service.	
02	Desktop	Brand:	Reputed Broad/ To be mentioned by the tenderer	1
		Model:	To be mentioned by the tenderer	
		Country of Origin:	To be mentioned by the tenderer	
		Processor	Intel Core i5-7500 or Higher; Min 3MB Cache; Min 3.4 GHz	
		Storage	Min 1TB SATA HDD 7200 rpm; Slim Optical Drive;	
		Monitor	Min 21.5" LED Backlight Color Monitor	
		RAM	Min 8GB RAM DDR4;	
		LAN/WLAN Port	(i) LAN 10/100/1000 base T (Built in/Integrated); (ii) WLAN Wireless NIC (Built in/Integrated);	
		Keyboard and Mouse	(i) USB Standard Same Brand Keyboard; (ii) USB Same Brand Mouse;	
		Operating System	Windows 10 Pro or Latest;	
		Others	Installation and configuring of all necessary software mentioned as per guideline; Provide necessary software or higher backup copy in local drive;	
Warranty	Warranty: 03 (three) years full warranty with spares parts.			
03	WiFi Router with 4G connectivity	Connectivity	WiFi Router with 4G Connectivity	1
		Warranty	Warranty: 01 (one) year	
04	UPS	Capacity	600VA	1
		Lead-Acid maintenance	Free	
		Backup Time	30 minutes at full load	
		Protection:	Over/Under Voltage	
		Input Protection	Circuit Breaker	
		Overload/Short	Fuse & current limited for both mains and Battery modes	
		Low Battery	Two stages; no battery drain after cut off	
		Warranty	01 (one) year	
05	Pen Drive	Memory /Storage	Min 64 GB USB 3.1 Pen drive	1